



# FUNCTIONS

2017/18



Located in the vibrant hub of Waymouth Street in the CBD, The Gallery combines heritage charm with modern sophistication. Seamlessly transitioning from the traditional facade to the modern interior, access is via a side lane entry. With a variety of amazing function rooms, contemporary art galleries and of course our everyday accessible rooftop area we can cater for your special event with perfection.

We are very focused on functions at The Gallery with a dedicated kitchen team and floor staff that are trained specifically to make your special occasion as enjoyable and memorable as possible.

Our function packages are intended as a guide in planning your event, however our function coordinator will work closely with you to create a tailor made package that suits your individual needs.

We would like to thank you for considering The Gallery for your special event.



T (08) 8211 8820  
F (08) 8212 0563

30 Waymouth Street  
Adelaide SA 5000

[info@galleryadelaide.com.au](mailto:info@galleryadelaide.com.au)

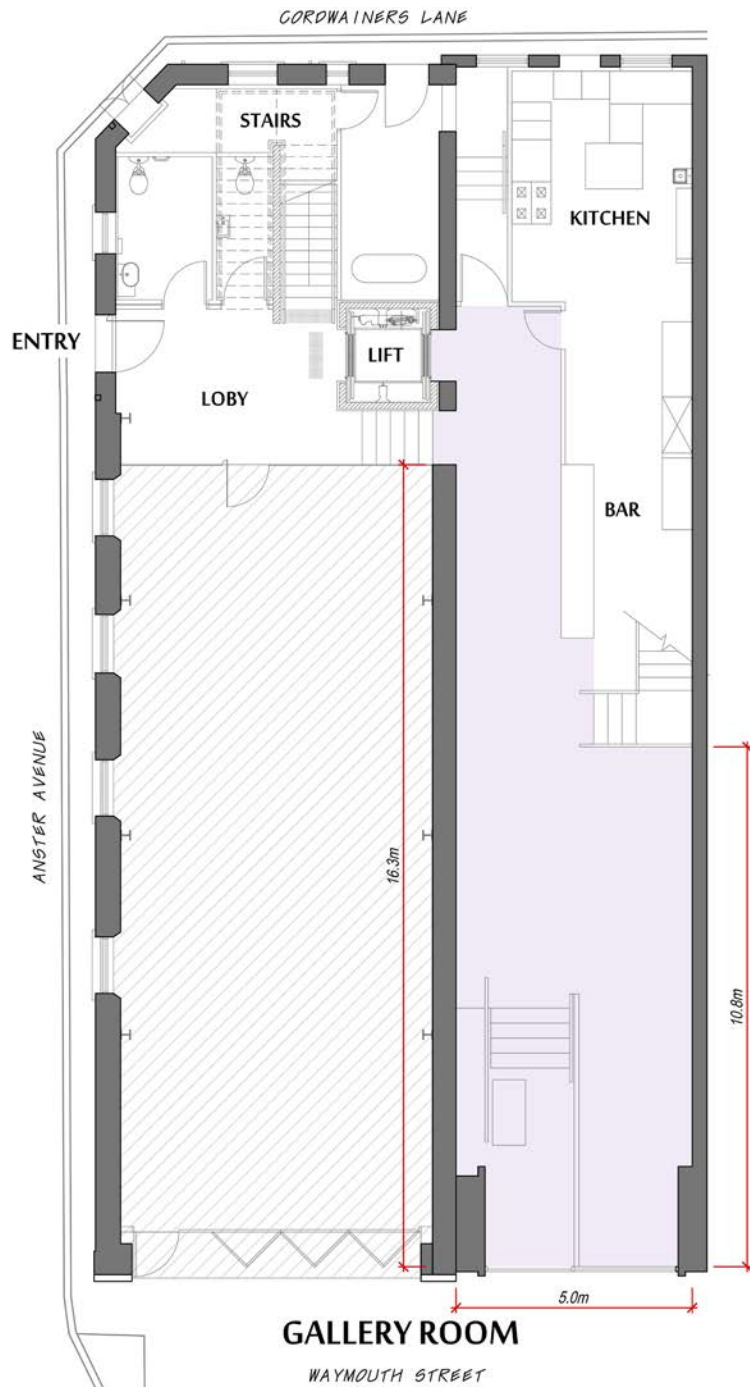
[www.galleryadelaide.com.au](http://www.galleryadelaide.com.au)



# GALLERY ROOM

# LEVEL 1

Upon entering the Gallery you will get to enjoy the stunning environment of The Gallery room on level 1. This private area is suitable for smaller affairs, the area includes a fully functional food and beverage servery, track lighting throughout and contemporary art from a range of local artists. The room is simply amazing and caters for up to 45 guests seated or 70 standing with high tables. Equipped with Ipod connection, screen, projector and microphone this room can be hired anytime.



## MINIMUM CHARGES

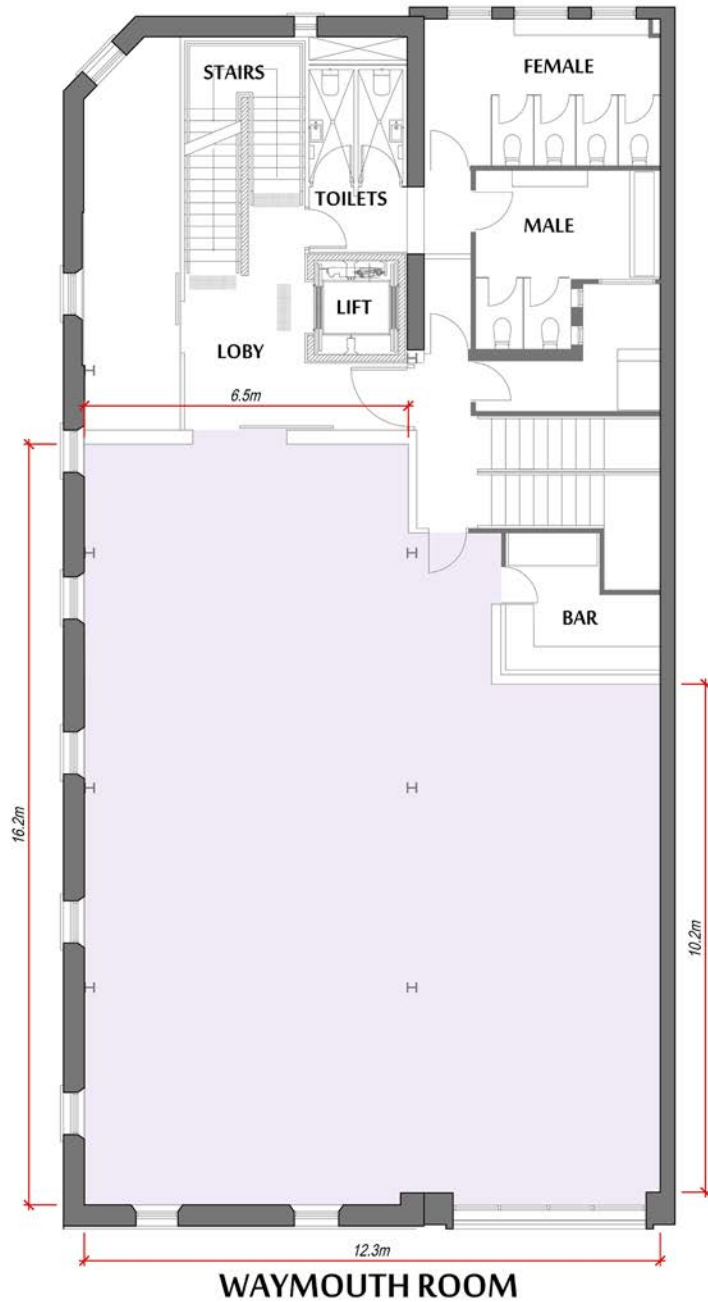
<b>TUESDAY - THURSDAY</b>	\$0 Room Hire	\$500 Beverage	Food Catering for a minimum of 35 guests
<b>FRIDAY</b>	\$0 Room Hire	\$1000 Beverage	Food Catering for a minimum of 45 guests
<b>SATURDAY</b>	\$0 Room Hire	\$1500 Beverage	Food Catering for a minimum of 45 guests
<b>SUNDAY &amp; MONDAY</b>	\$100 Room Hire	\$1500 Beverage	Food Catering for a minimum of 45 guests



# WAYMOUTH ROOM

# LEVEL 2

The Waymouth Room boasts an uninterrupted view of Waymouth Street through our floor to ceiling glass feature wall. It is perfect as a more spacious option if the Gallery room is too small for your event. Our main function room includes a fully functional food and beverage servery, contemporary art from a range of artists. This room is designed to cater for weddings through to corporate functions and has a capacity of 150 guests seated or 180 guests standing. Equipped with Ipod connection, screen, projector and wireless microphone this room can be hired anytime.



## MINIMUM CHARGES

<b>TUESDAY - THURSDAY</b>	\$150 Room Hire	\$1000 Beverage	Food Catering for a minimum of 55 guests
<b>FRIDAY</b>	\$200 Room Hire	\$1500 Beverage	Food Catering for a minimum of 65 guests
<b>SATURDAY</b>	\$300 Room Hire	\$2500 Beverage	Food Catering for a minimum of 80 guests
<b>SUNDAY &amp; MONDAY</b>	\$300 Room Hire	\$1500 Beverage	Food Catering for a minimum of 90 guests

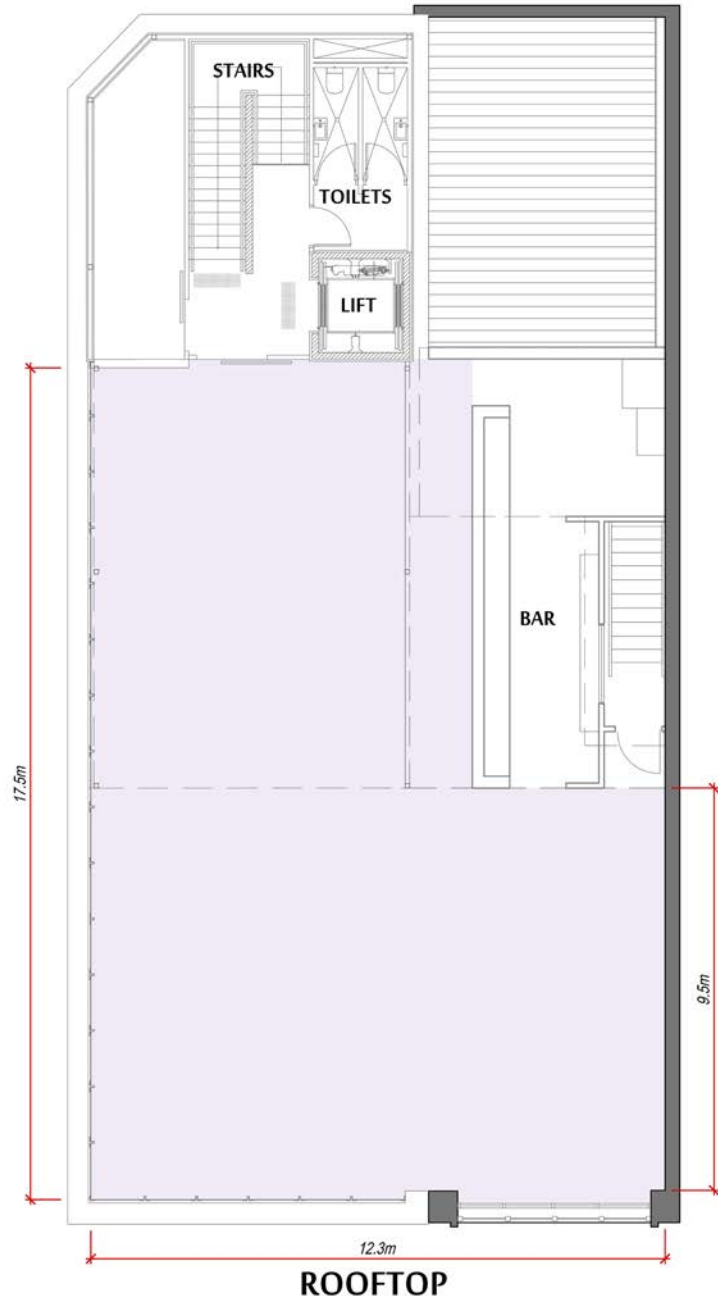


# THE ROOFTOP

# LEVEL 3

**AVAILABLE TO HIRE ON SUNDAYS & MONDAYS ONLY**

Enjoy your event in the surrounds of our spacious, modern and relaxed rooftop. Located on the top of the building, The Rooftop has increased in size to become the largest rooftop garden in Adelaide, accessible via both lift and stairs. Open to the public during standard opening hours, the rooftop is available for functions on Sundays and Mondays. This area includes a fully functional food and beverage servery and amazing views of the city with its open structure, it can cater for 180 people stand up cocktail. This is a unique setting in the heart of Adelaide and a beautiful place to celebrate with family and friends.



## MINIMUM CHARGES

**SUNDAY & MONDAY**

\$500 Room Hire

\$2500 Beverage

Food Catering for a minimum of 90 guests



# COCKTAIL FOOD

# MENU

## BASIC MENU \$15.90PP (4 ITEMS OF FOOD PP) FIXED

Vegetarian spring rolls	(Vegan, NF, DF & V)
Crispy szechuan calamari	(DF & NF)
Mini pies & pasties	(NF)
Lamb kofta	(NF)

## STANDARD MENU \$22.20PP (5 ITEMS OF FOOD PP) FIXED

Roasted red pepper & tomato arancini	(V & NF)
Thyme chicken skewers with saffron aioli	(DF, GF & NF)
Crispy szechuan calamari	(DF & NF)
Lamb kofta	(NF)
Vegetarian spring rolls	(Vegan, NF, DF & V)

## PREMIUM MENU SELECTION CHOOSE 8 \$31.80PP / CHOOSE 10 \$36PP / CHOOSE 12 \$41.20PP

Natural oysters with fresh lime	(DF, GF & NF)
Crispy szechuan calamari	(DF & NF)
Roasted red pepper & tomato arancini	(V & NF)
Mediterranean style quiche	(V & NF)
Vegetarian curry puffs	(V & NF)
Thyme chicken skewers with saffron aioli	(DF, GF & NF)
Vegetarian cold rolls	(DF, GF, NF & V)
Smoked salmon tarts with capers and dill	(NF)
Roast beef & horseradish crostini	(NF)
Chorizo, kipfler & masdaam bomba	(NF)
Assorted sushi with pickled ginger & wasabi (vegetarian optional)	(DF, GF & NF)
Moroccan lamb & pinenut pastry	
Vegetarian spring rolls	(Vegan, NF, DF & V)
Smoked duck with goats curd on apple discs	(NF)
Roast vegetable & goats curd tart	(V)
Tomato & basil bruschetta cups	(Vegan, V & NF)
Camembert cheese with fig sauce on sourdough	(V & NF)
Leek, potato & manchego croquette	(V & NF)
Crispy soft shell crab with lime coriander dressing	(NF)
Zucchini & pumpkin fritters	(Vegan, V & NF)
Lamb kofta	(NF)

## EXTRA SINGLE PLATTERS (SERVES 5 TO 10 PEOPLE PER PLATTER)

Wedges with sour cream & sweet chilli \$12	(V & NF)
Chef selection of vegetarian dips and sourdough \$16	(V)
Fries with aioli \$9	(V & NF)
Dessert with macarons & mini eclairs \$40	(V)

**PLEASE ASK STAFF FOR BREAKFAST AND MORNING TEA OPTIONS**

VEGAN / V (VEGETARIAN) / GF (GLUTEN FREE) / NF (NUT FREE) / DF (DAIRY FREE)



# SET MENU

## ENTRÉE

### **Mediterranean Lamb Salad**

With yoghurt dressing

### **Smoked Duck Breast**

With pistachio cous cous & chimichurri

### **Steamed Prawns**

With mint gremolata & peppered brown rice

### **Baby Beetroots**

With quinoa, fetta & raspberry vinaigrette

## MAINS

### **Porterhouse Fillet**

Served with potato gratin & thyme jus

### **Atlantic Salmon**

Served with herb crusted potato cakes & tom yum salsa

### **Organic Chicken Breast**

Served with sweet potato crush & jus de roti

### **Tuscan Vegetarian Quiche**

Served with capsicum salsa

## ALL MAINS COME WITH SIDES

Leaf salad with aged balsamic dressing and bakery fresh sourdough

## DESSERT

### **Gluten Free Dark Chocolate Torte**

With cherry coulis

### **Salted Caramel Panna Cotta**

With caramel brittle

### **Raspberry & White Chocolate Cheesecake**

With passionfruit syrup

### **Or Shared Dessert (Canape Style)**

## CAKE SERVICE

If you require the Gallery to individually cut and plate your cake there is a fee of \$2pp but if you would just like your cake cut and put onto platters then there is no charge

## PRICING (based on an 'alternate drop' only)

2 Course Menu / 2 Selections **\$55pp**

3 Course Menu / 2 Selections **\$65pp**



# BEVERAGE PACKAGES



## HOUSE PACKAGE \$38PP FOR 3 HRS

\$7.5pp for every additional hour, must be confirmed before function

### WINE

Sauvignon Blanc, Adelaide Hills SA

Shiraz, Barossa Valley SA

Sparkling Brut, SA

### BEER & CIDER

Hahn Super Dry

Little Creatures Pale Ale

Pipsqueak Apple Cider

### SOFT DRINK & JUICE

Schweppes Range on tap, Orange, Pineapple, Cranberry & Apple Juices

## PREMIUM PACKAGE \$50PP FOR 3 HRS

\$10 p/p for every additional hour, must be confirmed before function

### WINE

CHOOSE ANY 3 GLASSED WINES FROM OUR WINE LIST ON  
OUR WEBSITE [GALLERYADELAIDE.COM.AU](http://GALLERYADELAIDE.COM.AU)

### BEER & CIDER (CHOOSE 3)

Hahn Super Dry

Little Creatures Pale Ale

Kirin Lager

Heineken

Pipsqueak Apple Cider

### SOFT DRINK & JUICE

Schweppes Range on tap, Orange, Pineapple, Cranberry & Apple Juices

**NOTE: ALL PACKAGES COME WITH BOAGS PREMIUM LIGHT BOTTLES**



# WEEKDAY CONFERENCES & MEETINGS



**AVAILABLE TUESDAY TO FRIDAY 9AM UNTIL 4PM (N/A IN DECEMBER)**

**GALLERY ROOM ON LEVEL 1 / \$300 ROOM HIRE**

**WAYMOUTH ROOM ON LEVEL 2 / \$500 ROOM HIRE**

## FOOD MENU OPTIONS

Ham & cheese croissants **\$9pp**

Fruit platters **\$40 each** (suitable for 20 guests)

Assorted muffins **\$7pp**

Assorted wraps **\$14pp**

Roasted red pepper & tomato arancini **\$3.5pp**

Sushi platter **\$40 each** (25 pieces)

Wedges with sour cream & sweet chilli **\$12** (serves 5 to 10 guests)

Chef selection of vegetarian dips & sourdough **\$16** (serves 5 to 10 guests)

See set menus on page 6 for further options

## BEVERAGE MENU OPTIONS

Coffee percolator **\$3pp** (min. 20 guests)

Tea urn **\$2pp** (min. 20 guests)

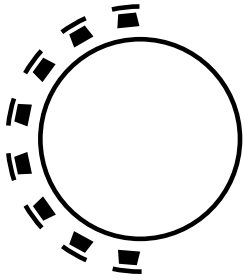
Jugs of soft drinks & juices **\$15 each**

See beverage packages on page 7 for further options



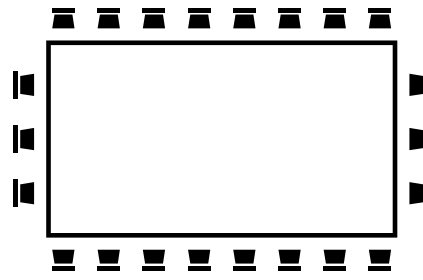


# ROOM SETS



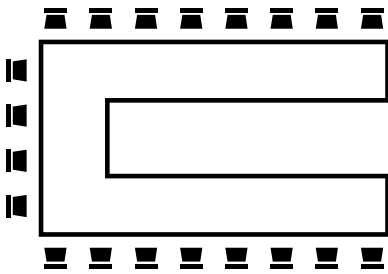
## OPEN CIRCLE

GALLERY ROOM	18
WAYMOUTH ROOM	90



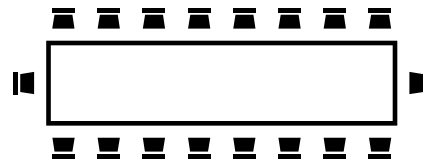
## CLOSED BOARDROOM

GALLERY ROOM	18
WAYMOUTH ROOM	56



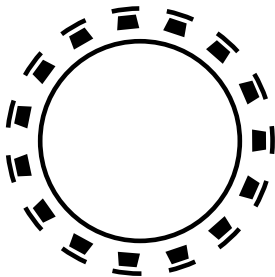
## U SHAPE

GALLERY ROOM	14
WAYMOUTH ROOM	100



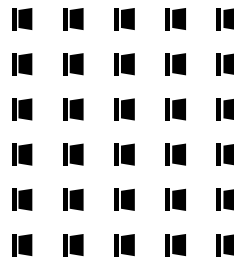
## LONG TABLES

GALLERY ROOM	45
WAYMOUTH ROOM	150



## CLOSED CIRCLE

GALLERY ROOM	24
WAYMOUTH ROOM	120



## THEATRE STYLE

GALLERY ROOM	30
WAYMOUTH ROOM	120



# CONFIRMATION & BOOKING FORM

1. **CATERING:** All functions at the Gallery require a minimum charge on food and a minimum spend on beverages (depending on the room and day of the week, see pages 2 to 4).
2. **PRICING:** All prices are based on a standard 4 hour function between 11am - 5pm or 6pm - 12am.
3. **ENTERTAINMENT:** If you require a DJ for your function the Gallery needs to know a month in advance to apply for an extra license, the license fee is \$80 (no smoke machines). The Gallery can also apply for a band but only a non amplified (no speakers) acoustic guitarist and singer (no drums, electric guitar etc).
4. **BOOKINGS:** To confirm your booking, a deposit must be paid and agreement to our terms and conditions obtained.
5. **PUBLIC HOLIDAYS:** Public holiday functions incur a 20% surcharge.
6. **FINAL NUMBERS:** To enable us to correctly cater for your function, final numbers and food orders must be confirmed 5 working days prior to the function.
7. **PAYMENT:** All accounts are to be settled in full on or before the function date. We accept payment by means of CASH, EFTPOS, VISA, MASTERCARD and AMEX (3% surcharge applies). We can, by prior arrangement, accept payment by company cheque. We do not accept personal cheques, nor do we invoice for later payment.
8. **RESPONSIBILITY:** Organisers are financially responsible for any damage/breakages sustained to the Gallery or any art work in the venue by the organiser/organiser's guests, invitees or other persons attending the function. The Gallery will not accept any responsibility for the damage or loss of merchandise left prior to or after the function.
9. **CANCELLATION: IN THE UNFORTUNATE EVENT THAT A CONFIRMED BOOKING IS CANCELLED, THE DEPOSIT IS NON REFUNDABLE.**
10. **SECURITY:** Functions such as 21st birthdays may attract a security charge of \$50 per hour per guard. The Gallery will advise in advance if this occurs.
11. **CLEANING:** General cleaning is included in the cost of the function. If cleaning requirements following your function are judged to be excessive, additional cleaning charges will be incurred (no candles, glitter or confetti permitted).
12. **PERSONS UNDER 18 YEARS OF AGE / IDENTIFICATION:** Minors are welcome on the premise when in the company of an adult. Minors are under no circumstances to attempt to purchase or consume alcohol whilst on the premises, and must vacate the premises by 11:30pm. Our staff will refuse to serve alcohol unless patrons are able to prove they are 18 years of age or above by producing suitable ID, e.g Proof of Age Card, Drivers Licence or Passport on request.
13. **OVERVIEW:** It is understood that the organiser will conduct the function in full compliance with The Gallery and the Liquor Licensing Laws. The Management reserves the right to exclude or eject any persons from The Gallery without liability.
14. **ART:** All art in our function rooms are permanent and cannot be removed for individual functions.

## 14. BOOKING DETAILS:

<b>EVENT NAME:</b>	<b>CONTACT:</b>	
<b>POSTAL ADDRESS:</b>		
<b>TELEPHONE:</b>	<b>EMAIL:</b>	
<b>EVENT DATE:</b>	<b>ROOM/AREA:</b>	
<b>NO. OF GUESTS:</b>	<b>EVENT START TIME:</b>	<b>EVENT FINISH TIME:</b>
<b>SPECIAL CONDITIONS:</b>		

## DEPOSIT DETAILS

<b>PLEASE CIRCLE:</b>	<b>VISA</b>	<b>M/CARD</b>	<b>AMEX (3% SURCHARGE)</b>	<b>CASH CHEQUE</b>
<b>CARD NUMBER:</b>	<b>EXPIRY:</b> /		<b>CCV:</b>	
<b>NAME ON CARD:</b>				
<b>DEPOSIT AMOUNT</b>	<input type="checkbox"/> \$500	<b>GALLERY ROOM</b>	<input type="checkbox"/> \$1000	<b>WAYMOUTH ROOM</b>
	<input type="checkbox"/> \$1000	<b>THE ROOFTOP</b>		

I the organiser of this event agree to all of the conditions outlined above in conditions 1 to 14.  
The information that I have provided are correct:

**SIGNATURE:**

**DATE:**